

CITY OF ESSEX

412 Iowa Avenue • PO Box 428 • Essex, Iowa 51638

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APPLICATION FOR BUILDING PERMIT

I, _____, owner of the premises described herein make application for a permit to build on said lot number(s) _____ of the City of Essex, Iowa a(n) _____

(New commercial building/residence; alteration; addition; accessory building; fence)

Size of Structure: _____ Lot Size: _____

Material to be used: _____

Distance from: curb _____ lot lines _____

Other Structures on Lot: _____

Completion Date: _____ Estimated (improvement) Value \$ _____
(Said work shall begin within 6 months and be substantially completed with 18 months of issuance date)

Signature of applicant: _____ Date: _____

Street address of improvement: _____ Phone: _____

A permit fee, plot plan and sketch must be submitted with this application. Also, the proposed building shall be staked out prior to inspection. All variances must be approved by the Council. **Setbacks and property line location and guidelines are the responsibility of the homeowner NOT the City**

BUILDING PERMIT FEES:

New Commercial ~ \$300

New Residential ~ \$150

All other residential or commercial construction, alteration, movement, change in land use or any other activity subject to license and permits ~ \$40

Building Official ~ Mike Burnison

Approval: _____ Issuance Date: _____

Mayor: _____ Faxed to Page County Assessor: _____

REMEMBER TO CALL "IOWA ONE CALL" BEFORE YOU DIG ~ 1-800-292-8989

The Building Official shall make a preliminary inspection upon application and a second inspection prior to concrete or other permanent change to the site. If the Building Official is not available and there is no substitute Building Official, no concrete or permanent change to the site shall occur. The contractor and/or owner shall provide prior notice to the Building Official of at least three (3) business days to ascertain the availability of the Building Official and schedule an inspection as soon as reasonably available.